

Catastrophic Leave Committee Meeting

November 18, 2016

Agenda

1. Call to Order/Roll
2. Approve October 14, 2016 minutes.
3. Discuss/review draft of new policy and forms.
4. Other business.
5. Adjourn

Minutes

Meeting was called to order at 9:01 a.m. Members in attendance were: Haven David- Chair, Rachel Toy, Nancy Smith, Iva Belew, Mindi Flynn, Ann Schultz, Sharon Cudjo, Dean Brumley, Jason Scheller, Connie Monteith, and Cyndi Danner. Those absent were: Mary Jane Batchelor, Angela Walker, Amanda Raines, Michelle Downes, and Kasey Humphries.

Minutes from the October 14, 2016 meeting were approved with a motion from Jason Scheller and a second from Mindi Flynn with all present in favor.

Discussion was held on the draft policy and forms with lots of questions and suggestions on the changes and possible limits to the amount that can be used. It was decided by the committee that it would be best for the chair to document several different scenarios of types of requests and the leave accrual situations that we have (i.e. full time vs. 9 month faculty and so on).

There was no other business.

Mindi Flynn made a motion that we adjourn which was seconded by Cyndi Danner. Meeting adjourned at 9:35 a.m.